

Instruction Manual

Albatros Tournament Management System:

SP Teams



Version 3 / Date: November 2014

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Introduction

The SP Teams component of the ATMS is used in the event of a team strokeplay. It is designed so that you run your individual event in the “Competitions” side of the ATMS, while running the team component from the “SP Tournaments side”.

This manual merely covers the SP Teams component. The user should be familiar with the basic strokeplay tournament on the ATMS.

1 Login

Login in to the ATMS (Albatros Tournament Management System) by entering the following URL into your browser

https://tournament.handicaps.co.za/albport/index.jsp?sid=AAF595C377ABDEC28277176B&language=en_ZA and then search.

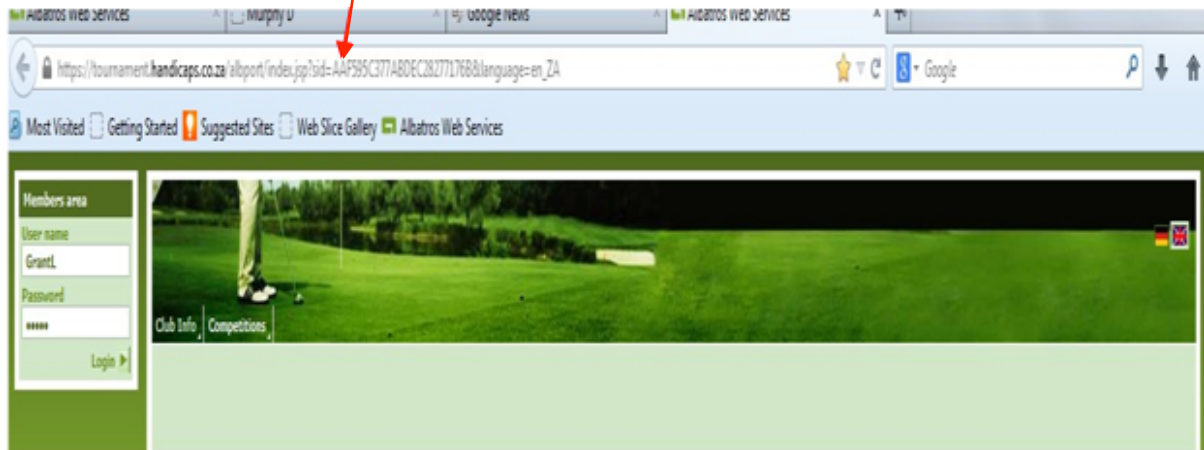


Figure 1

Enter the login and password details, given to you, in the space provided.

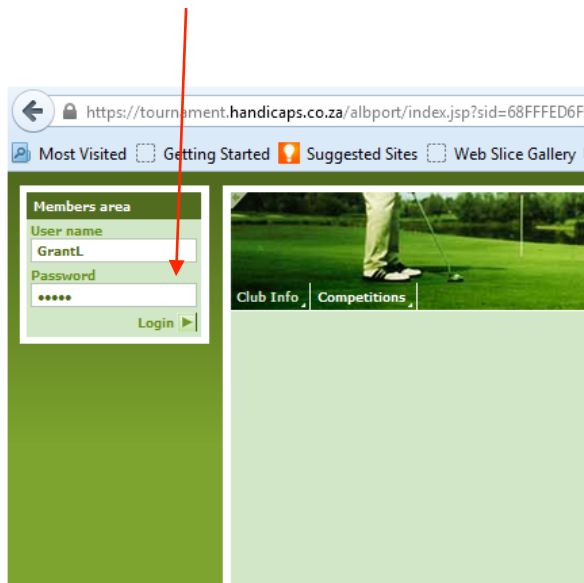


Figure 2

2 Creating an SP Teams Tournament

2.1 Creating a Tournament in Competitions

For an SP Team event you need to first create the tournament in the “Competitions” side of the ATMS. To do this you need to click on “Competitions” and then click on “New competition”

Customer list | **SP Tournaments** | **Competitions** | **Users** | **LS Statistics** | **Login info** | **GolfClub TV** | **Admin**

New competition

Competition list

Close Open

Competition

- Preparation
- Report
- Course data

Assignments

Players

- Players
- Teams
- Matchplay opponents
- Draw
- Result
- Settings

Players list extension

Final results

New competition : Enter initial parameters

Name:

Club: Albatros Tournament Sy:

Organizing club: Albatros Tournament Sy:

Number of rounds: 1

First round date: 13.01.2014

First entry date: 14.12.2013 12:00 Hr

Last entry date: 11.01.2014 12:00 Hr

First entry date AWS: 14.12.2013 12:00 Hr

Last entry date AWS: 11.01.2014 12:00 Hr

First entry date AOC: 14.12.2013 12:00 Hr

Last entry date AOC: 11.01.2014 12:00 Hr

◀ Back Next ▶ Finish ▶ Cancel ▶

Figure 3

Enter all the parameters for the tournament. Players need to be added and a draw done. If you require any assistance in setting up a tournament please consult the ATMS User Manual.

2.2 Creating the Team Tournament

Once you have created the tournament in competitions, click on “SP Tournaments”. Then click on “New Tournament”. (Figure 4)

Customer list | **SP Tournaments** | **Competitions** | **Users** | **LS Statistics** | **Login info** | **Golf**

New tournament

Tournament list

Tournaments

- Preparation
- Rounds
- Round details
- Start positions
- Pin positions

Players

- Players

Women's Matchplay Test (1469)

Women's Matchplay Test - MP 1 (Closed)

Change to competitions according to selected round

Date: 01.11.2010 - 30.11.2010 Nov

Number	Name
1331	Matchplay Manual
1506	Scoring Test
1509	Grant's last matchplay test
1516	Big Cheese Matchplay
1522	"With Losers" Test

Figure 4

The following window will open (Figure 5):


Figure 5

Enter the name of the tournament next to “Name”. If you have a comment, enter it in the box next to “Comment”. Once this is complete, click “Next”. (Figure 5)

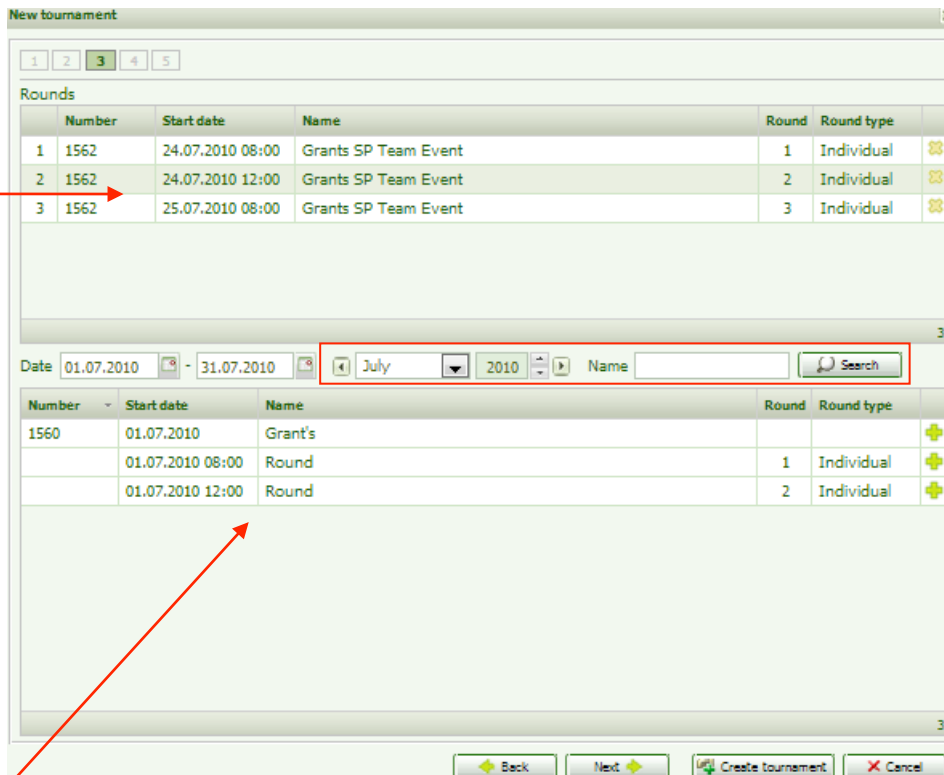
The following window will open (Figure 6):

Figure 6

Select the option “Teams”. Then select “Manual tying” under “Tie gross” and “Tie net”. Enter the number of players that you will have per team in the block next to “Team size”. If you wish to have a

space for substitutes, enter how many substitutes you want into the box next to "Substitute size". Once you have entered the parameters click "Next" .


The following window will open (Figure 7):





Number	Start date	Name	Round	Round type
1 1562	24.07.2010 08:00	Grants SP Team Event	1	Individual
2 1562	24.07.2010 12:00	Grants SP Team Event	2	Individual
3 1562	25.07.2010 08:00	Grants SP Team Event	3	Individual

Number	Start date	Name	Round	Round type
1560	01.07.2010	Grant's		
	01.07.2010 08:00	Round	1	Individual
	01.07.2010 12:00	Round	2	Individual

Figure 7

In this window (Figure 7) you need to search for the tournament that you created in the "Competitions" side. This will link the Team Tournament to the Strokeplay Tournament. To do this select the date that you created the tournament and then click "Search" .

The list of tournaments for the date will then be displayed, with all of the rounds. Select the correct tournament by clicking on the "Add" button  next to the tournament name. Once the tournament is added it will be sent to the top. Click "Next" .

The following window will open (Figure 8):

New tournament

1 2 3 **4** 5

1562. Grants SP Team Event - Round1

Original details

Name of original tournament: Grants SP Team Event

Number of original tournament: 1562

Number of original round: 1

Type of original round: Individual

Date of original round: 24.07.2010

Restrictions

☐ Original restrictions

Partial factor: 1 / 1

Individual handicap limit: ---

Foursomes: Max. common hcp: ---


Foursomes: Max. add. hcp: ---

Relevant

Relevant results: 6

Back Next Create tournament Cancel

Figure 8

This page allows you to view certain parameters for your tournament. The only one that you can change is “Relevant results”, for what this does please consult Step 8 in manual. Here you can select 3 out of 4 or 5 out of 6 scores to count. NB The “Relevant Results” need to be changed for each round. Click on the dropdown and select the next round to change the “Relevant Results”. Click Next .

The final step in creating a tournament will now open (**Figure 9**):

New tournament

1 2 3 4 **5**

Add players to tournament

☒ All

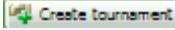
☐ Only members

☐ Only guests

☐ Don't add players

Back Next Create tournament Cancel

Figure 9

This option allows you to select which players you wish to add to the SP Teams side of the tournament. Once you have selected the correct option, click “Create tournament” .

Your tournament will now appear on the Tournament List in SP Tournaments (Figure 10)

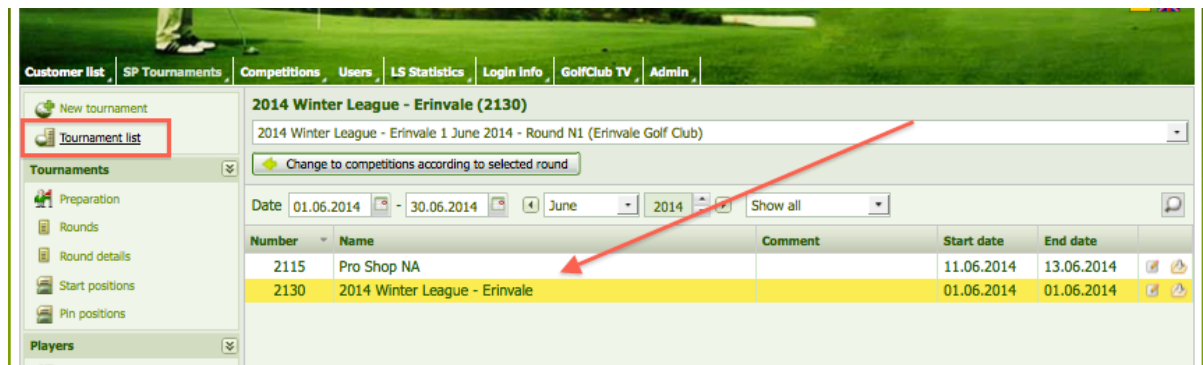


Figure 10

3 Entering Players

Players need to be entered on the “Competitions” side. Click on “Competitions<Players<Players”, then click the button “Add Player”. Add the players to your tournament. If you need any further assistance please consult the ATMS User Manual.

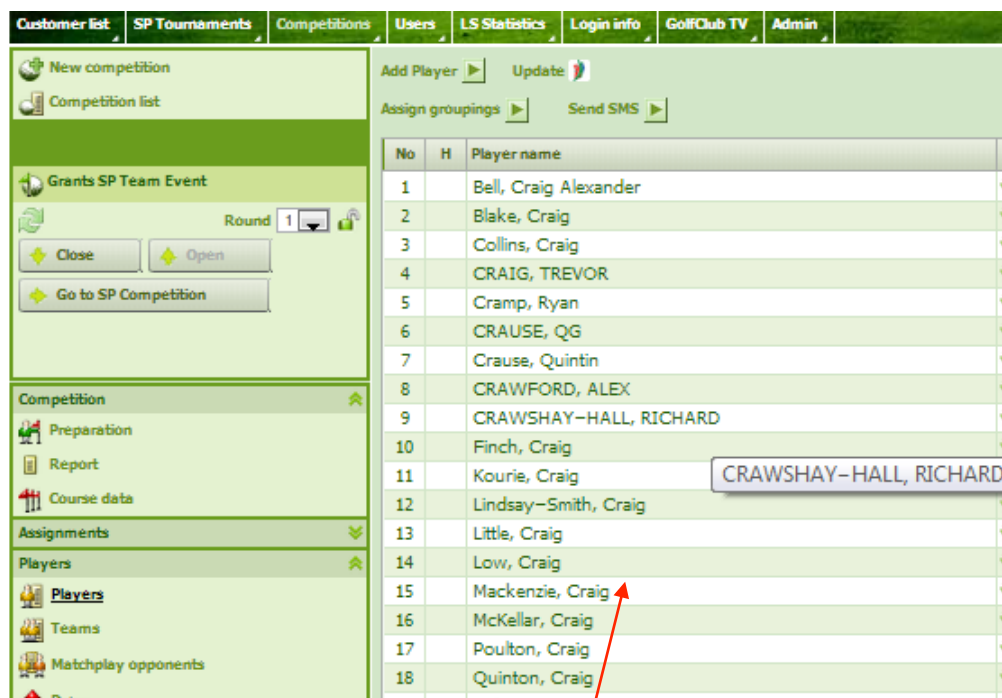
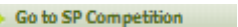
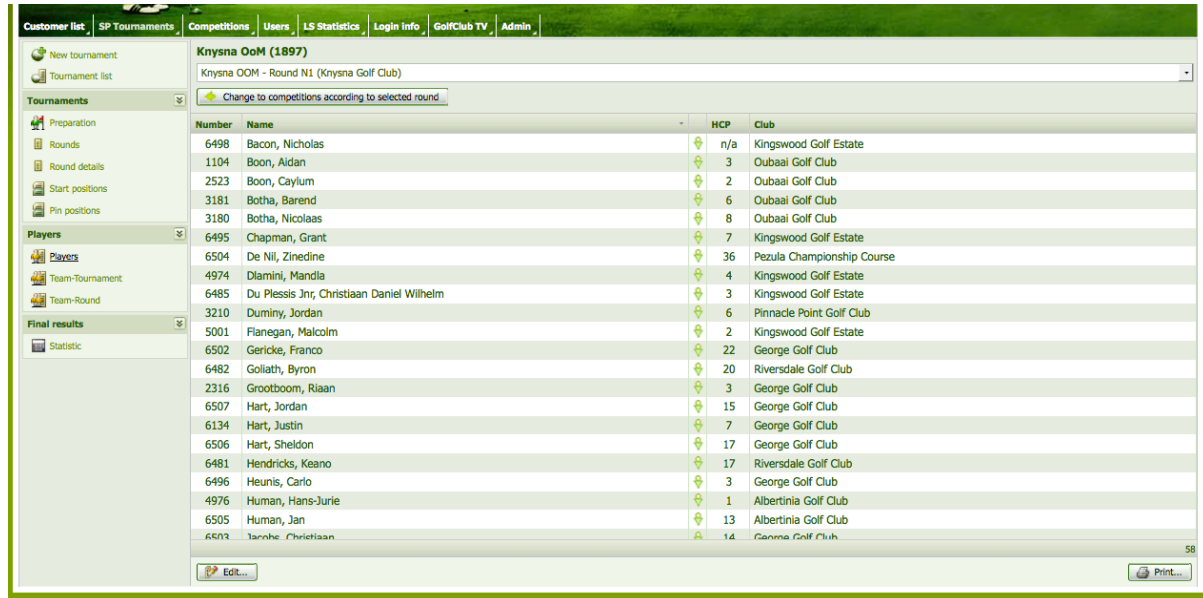


Figure 11

Once you have added the players in the “Competitions” side, you need to change over to “SP Tournaments” .

Once in “SP Tournaments”, click on “Players<Players”. If ‘All’ was selected in the final step of the setup, all the players that are in the Stroke Play tournament will be in the SP Tournament Players List (Figure 12)



Number	Name	HCP	Club
6498	Bacon, Nicholas	n/a	Kingswood Golf Estate
1104	Boon, Aidan	3	Oubaai Golf Club
2523	Boon, Caylum	2	Oubaai Golf Club
3181	Botha, Barend	6	Oubaai Golf Club
3180	Botha, Nicolaas	8	Oubaai Golf Club
6495	Chapman, Grant	7	Kingswood Golf Estate
6504	De Nil, Zinedine	36	Pezula Championship Course
4974	Dlamini, Mandla	4	Kingswood Golf Estate
6485	Du Plessis Jnr, Christiaan Daniel Wilhelm	3	Kingswood Golf Estate
3210	Duminy, Jordan	6	Pinnacle Point Golf Club
5001	Flanagan, Malcolm	2	Kingswood Golf Estate
6502	Gericke, Franco	22	George Golf Club
6482	Goliath, Byron	20	Riversdale Golf Club
2316	Grootboom, Riaan	3	George Golf Club
6507	Hart, Jordan	15	George Golf Club
6134	Hart, Justin	7	George Golf Club
6506	Hart, Sheldon	17	George Golf Club
6481	Hendricks, Keano	17	Riversdale Golf Club
6496	Heunis, Carlo	3	George Golf Club
4976	Human, Hans-Jurie	1	Albertinia Golf Club
6505	Human, Jan	13	Albertinia Golf Club
6503	Janshe, Christian	14	George Golf Club

Figure 12

You can now allocate the players to their teams in the Team Editor – see (4 Creating Teams) below.

If a team member withdraws and is replaced you will need to make the change in both SP Tournaments and Competitions.

Go to SP Tournaments and remove the player from the applicable team. See below for creating and editing teams. Then go to Competitions remove the player from the draw and delete the player from the players list. Add the new player to the Stroke Play Tournament. (Consult the ATMS Manual if you are not sure how to do this). Go back to SP Tournaments and under Players click on the 'Edit' button. The player you have added in 'Competitions' will now appear on the right hand side. Click the green arrow to add him to the SP Tournament. Then proceed to Team Tournament and the Team Editor to add him to the applicable team. (Figure 13)

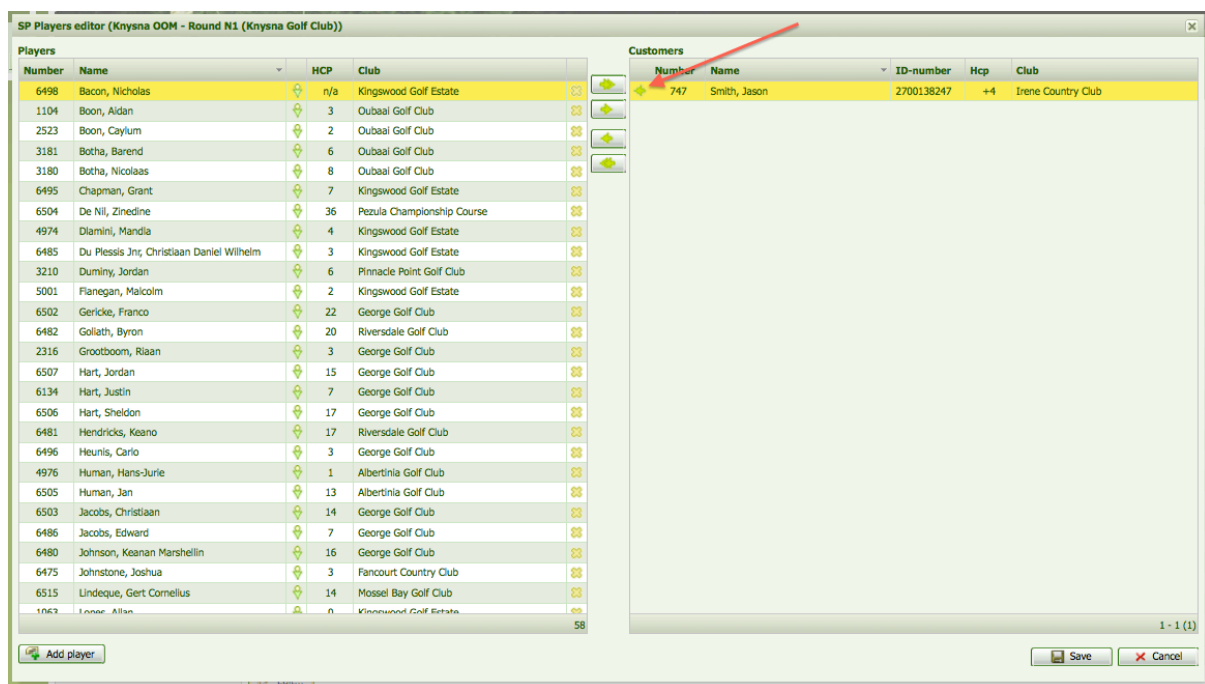


Figure 13

4 Creating Teams

To create the teams for your tournament, make sure that you are in “SP Tournaments” and then click on “Players<Team-Tournament”.

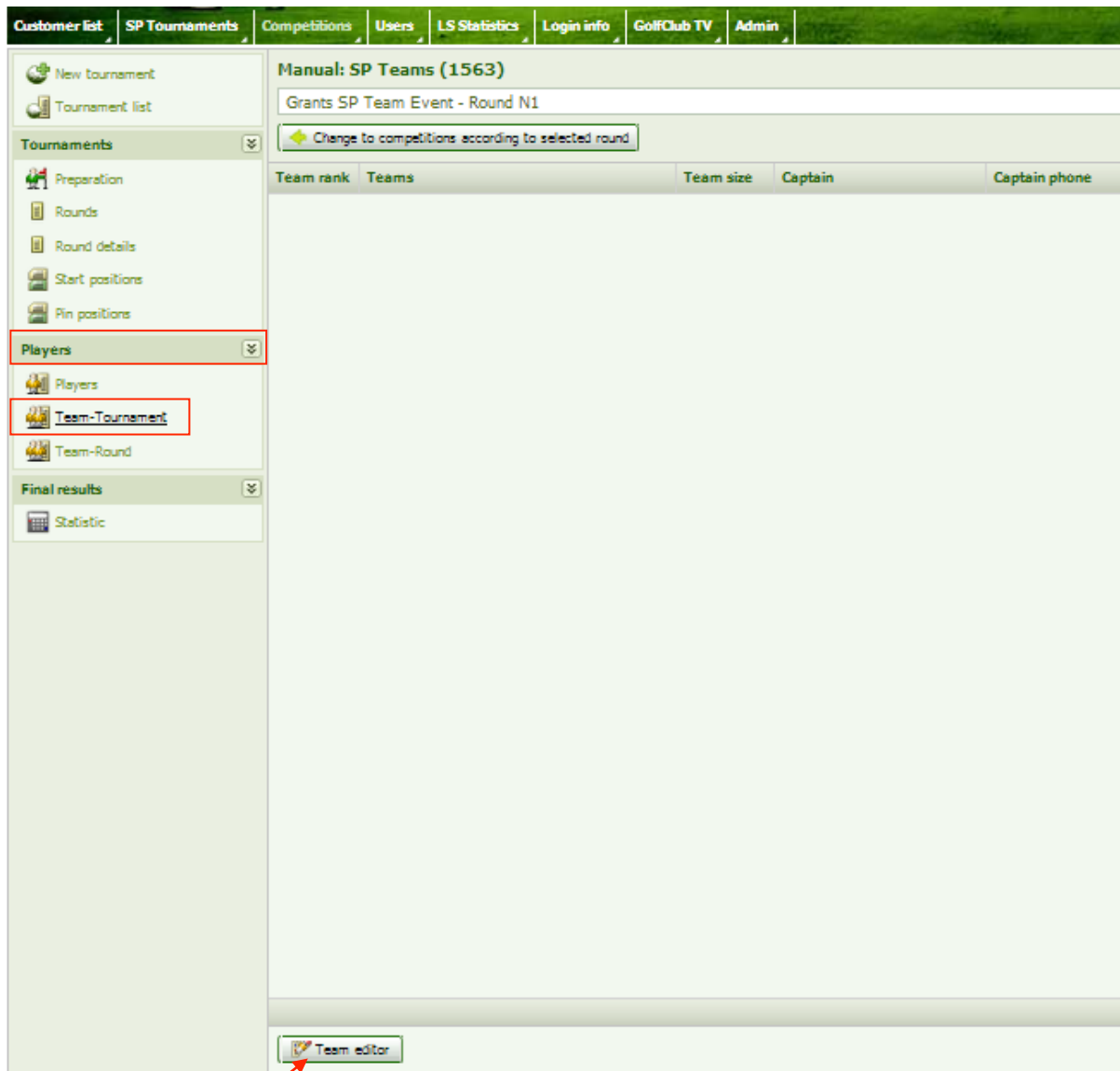


Figure 14

Click on the “Team editor” button.

The following window will open (Figure 15):

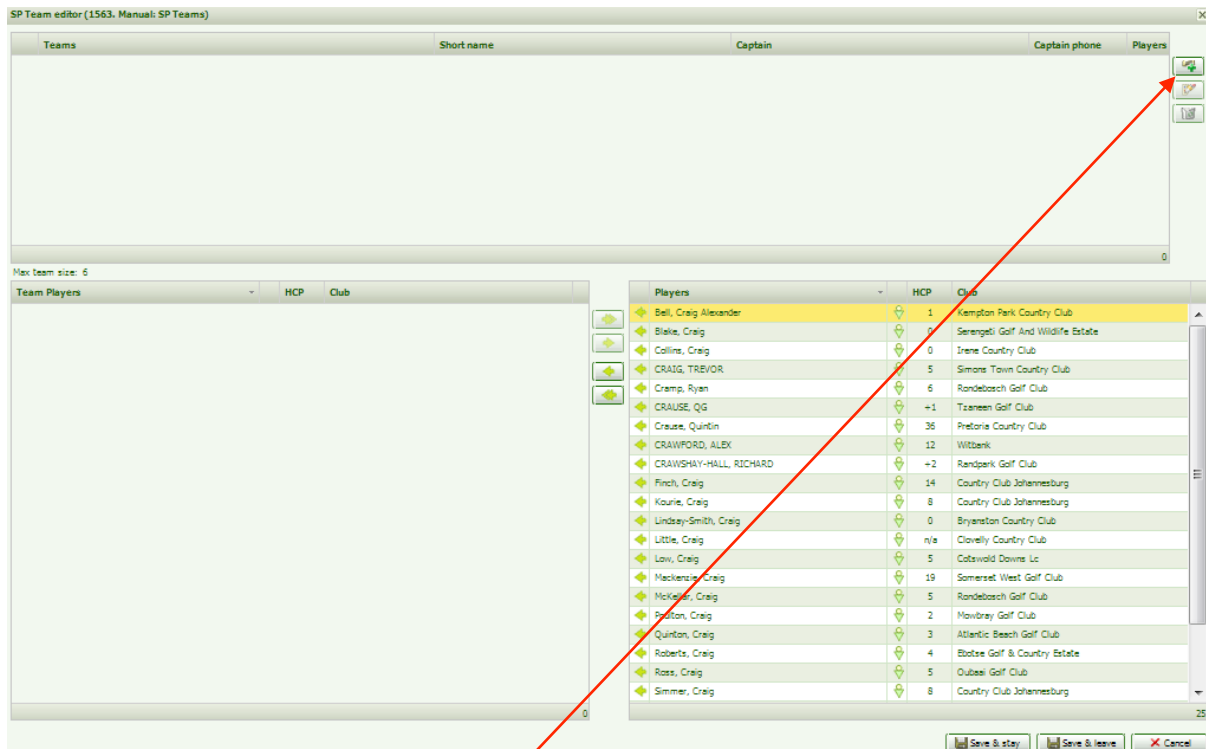


Figure 15




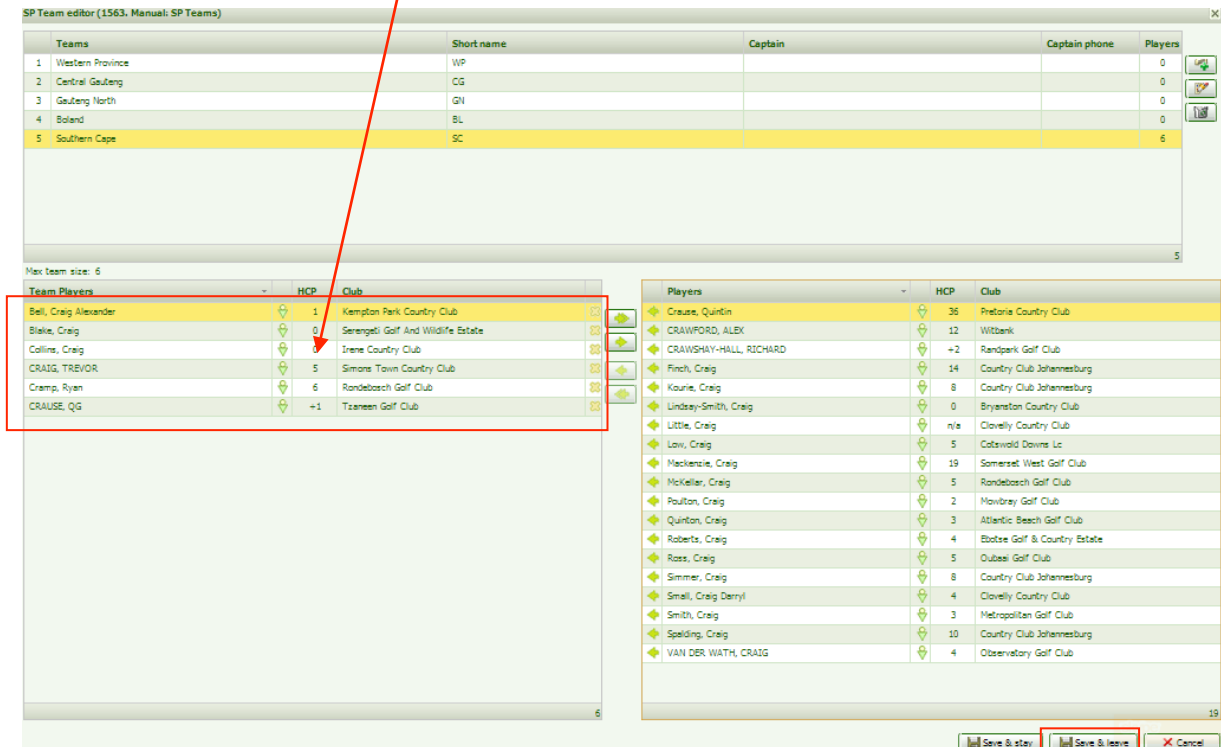
To create a team click on the “Add Team” button . Enter the “Name” and “Short name. If there is a manager/captain then their name and contact details.

Figure 16

Once all details have been entered, click on “Insert”. Follow this process until all the teams have been entered.

Once all the teams have been created (Figure 16) you need to enter the players into the teams. To do this click on the team, then move the players from the list into the team. Use the arrows  to move players in and out of the teams.

Once the correct players have been allocated to a team, click on another team and add the players to that team. Once all players have been added, click on “Save & leave” .



14

The players will now be displayed in their allotted teams (Figure 19)

Manual: SP Teams (1563)											
Grants SP Team Event - Round 10											
Change to competitions according to selected round											
Team rank	Teams	Team size	Captain	Captain phone	Number	Players	HCP	Club			
A	Western Province	6			1	3741 VAN DER WATH, CRAIG	4	Observatory Golf Club			
					2	4448 Beylerveld, Graham	8	Country Club Johannesburg			
					3	3342 LITTLE, PETER	10	Royal Cape Golf Club			
					4	1139 Taylor, Eddie	0	Country Club Johannesburg			
					5	4256 Taylor, James	3	Koffiefontein Golf Club			
					6	3560 van Lingen, Cornelius Hendrik	3	Rodepoort Country Club			
B	Central Gauteng	6			1	934 Roberts, Craig	4	Ebotes Golf & Country Estate			
					2	5280 Ross, Craig	5	Oubai Golf Club			
					3	4400 Simmer, Craig	8	Country Club Johannesburg			
					4	1946 Small, Craig Darryl	4	Clovelly Country Club			
					5	4902 Smith, Craig	3	Metropolitan Golf Club			
					6	4538 Spalding, Craig	10	Country Club Johannesburg			
C	Gauteng North	6			1	5568 Little, Craig	n/a	Clovelly Country Club			
					2	3891 Low, Craig	5	Cotswold Downs Lc			
					3	5424 Mackenzie, Craig	19	Somerset West Golf Club			
					4	1491 McKellar, Craig	5	Rondebosch Golf Club			
					5	705 Poulton, Craig	2	Mowbray Golf Club			
					6	4770 Quinson, Craig	3	Atlantic Beach Golf Club			
D	Boland	6			1	1243 Crause, Quintin	36	Pretoria Country Club			
					2	3835 CRAWFORD, ALEX	12	Witbank			
					3	779 CRAWSHAY-HALL, RICHARD	+2	Randpark Golf Club			
					4	4377 Finch, Craig	14	Country Club Johannesburg			
					5	4349 Kourie, Craig	8	Country Club Johannesburg			
					6	458 Lindsay-Smith, Craig	0	Bryanston Country Club			
E	Southern Cape	6			1	937 Bell, Craig Alexander	1	Kempton Park Country Club			
					2	1239 Blake, Craig	0	Serengeti Golf And Wildlife Estate			
					3	2981 Collins, Craig	0	Irene Country Club			
					4	2690 CRAIG, TREVOR	5	Simons Town Country Club			
					5	5243 Cramp, Ryan	6	Rondebosch Golf Club			
					6	1178 CRAUSE, QG	+1	Tzaneen Golf Club			

Figure 19

5 Editing Player Ranks

If you wish to edit the ranking within the team, make sure that you are in “SP Tournaments”, then click on “Players<Team-Round”.

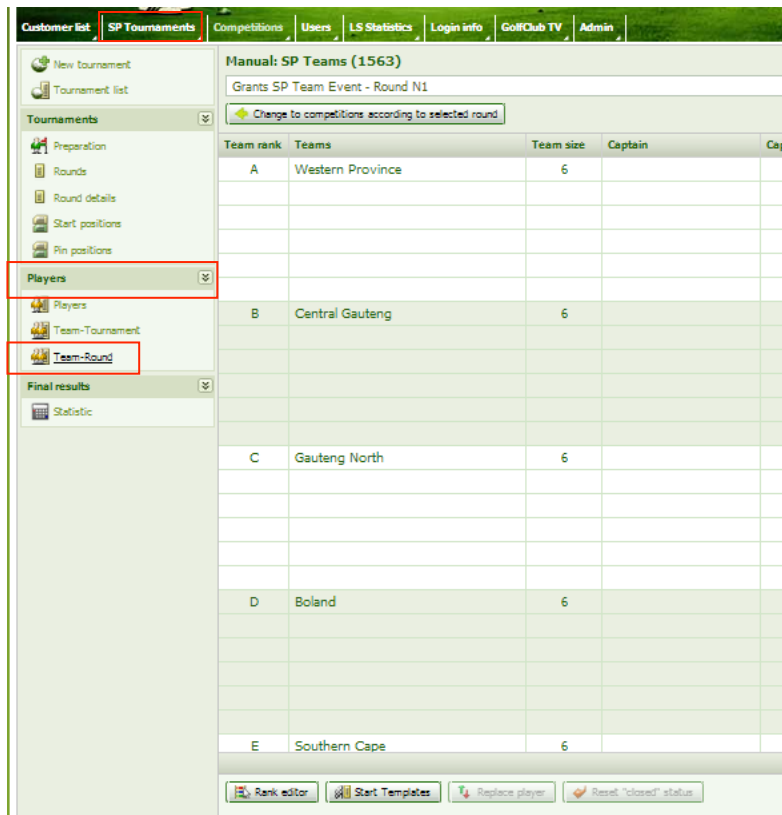


Figure 20

Then click on “Rank Editor” . The following window will open (Figure 21):

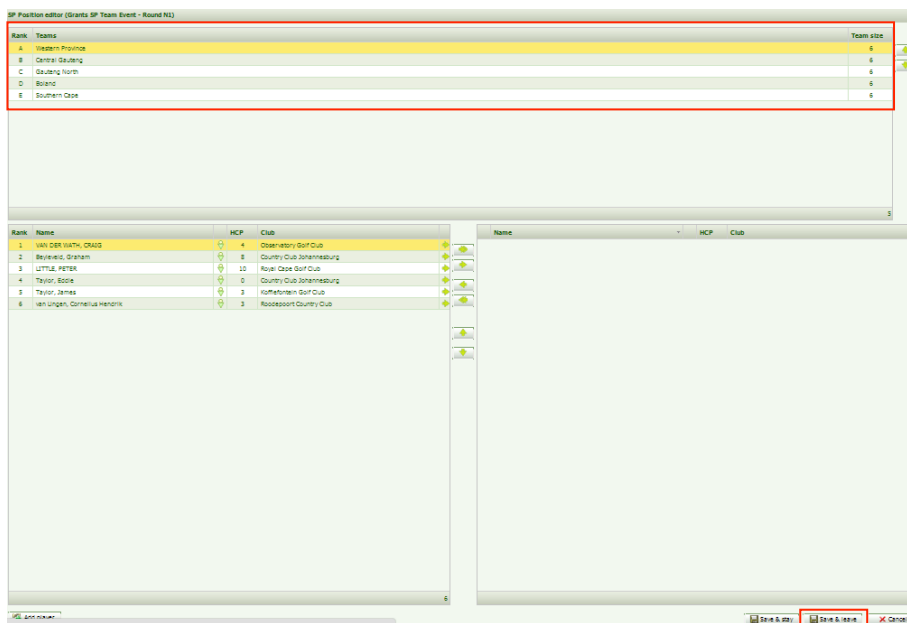




Figure 21

You can move the players up and down using the arrows  . (Figure 22)













Rank	Name	HCP	Club	
1	VAN DER WATH, CRAIG	4	Observatory Golf Club	 
2	Beylerveld, Graham	8	Country Club Johannesburg	 
3	LITTLE, PETER	10	Royal Cape Golf Club	 
4	Taylor, Eddie	0	Country Club Johannesburg	 
5	Taylor, James	3	Koffiefontein Golf Club	 
6	van Uingen, Cornelius Hendrik	3	Rodepoort Country Club	 

Figure 22

Change between the teams at the top of Figure 21. When complete click “Save & leave”. (Figure 21)

6 Entering Scores

For an SP Teams tournament all scores need to be entered in the “Competitions” side. Click on “Players<Draw” and then enter the scores. Please consult the ATMS User Manual for further instruction, if required.

Customer list

SP Tournaments

Competitions

Users

LS Statistics

Login info

GolfClub TV

Admin

New competition

Competition list

Grants SP Team Event

Round 1

Close

Open

Go to SP Competition

Competition

Preparation

Report

Course data

Assignments

Players

Players

Teams

Matchplay opponents

Draw

Result

Settings

Players list extension

Final results

SA Server

TDB Server

Groupings entry mode

Sort by Time / Tee

Send SMS

Print

Report

Editor

No	Tee time	Name	Team	Hcp	Tee				
1	08:00	Bell, Craig Alexander	Southern Cape	1	1				
		Beyleveld, Graham	Western Province	8					
		Blake, Craig	Southern Cape	0					
2	08:10	Collins, Craig	Southern Cape	0	1				
		CRAIG, TREVOR	Southern Cape	5					
		Cramp, Ryan	Southern Cape	6					
3	08:20	CRAUSE, QG	Southern Cape	+1	1				
		Crause, Quintin	Boland	36					
		CRAWFORD, ALEX	Boland	12					
4	08:30	CRAWSHAY-HALL, RICHARD	Boland	+2	1				
		Finch, Craig	Boland	14					
		Kourie, Craig	Boland	8					
5	08:40	Lindsay-Smith, Craig	Boland	0	1				
		Little, Craig	Gauteng North	n/a					
		LITTLE, PETER	Western Province	10					
6	08:50	Low, Craig	Gauteng North	5	1				
		Mackenzie, Craig	Gauteng North	19					
		McKellar, Craig	Gauteng North	5					
7	09:00	Poulton, Craig	Gauteng North	2	1				
		Quinton, Craig	Gauteng North	3					
		Roberts, Craig	Central Gauteng	4					
8	09:10	Ross, Craig	Central Gauteng	5	1				
		Simmer, Craig	Central Gauteng	8					
		Small, Craig Darryl	Central Gauteng	4					
9	09:20	Smith, Craig	Central Gauteng	3	1				
		Golding, Craig	Central Gauteng	10					

Figure 23

7 Calculating Results

Once all the results have been calculated, click on “Competition<Preparation<Publish”. (Figure 24)

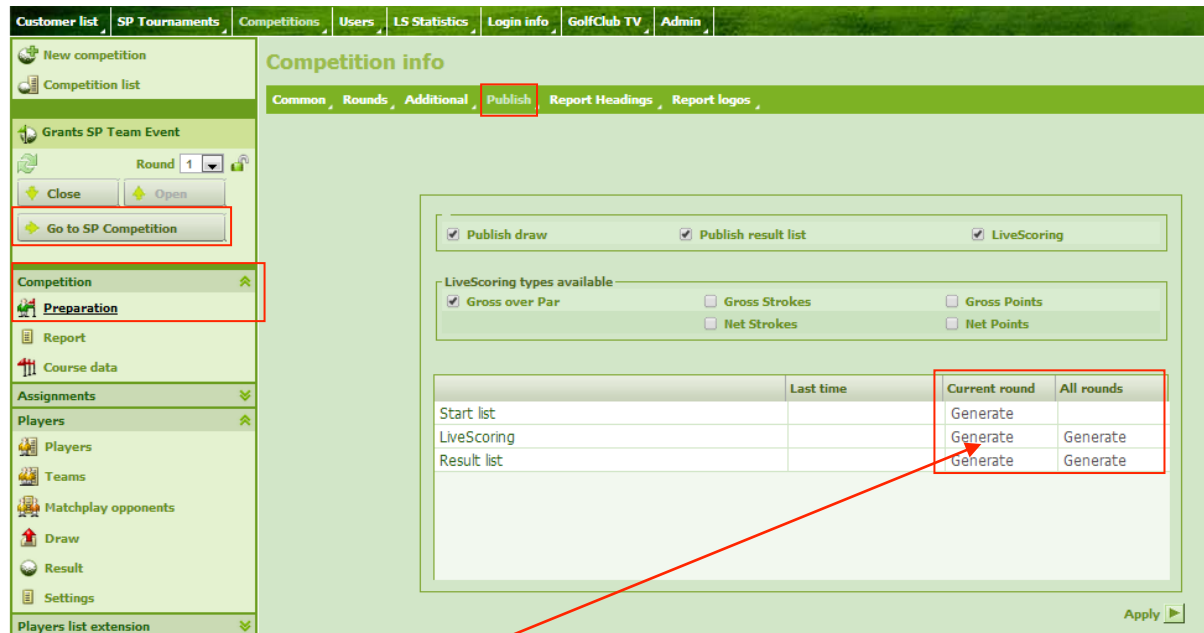


Figure 24

Then make sure to “Generate” everything. You can obtain the individual results by clicking on “Final Results<Result list”. Once complete change over to “SP Tournaments” **Go to SP Competition**.

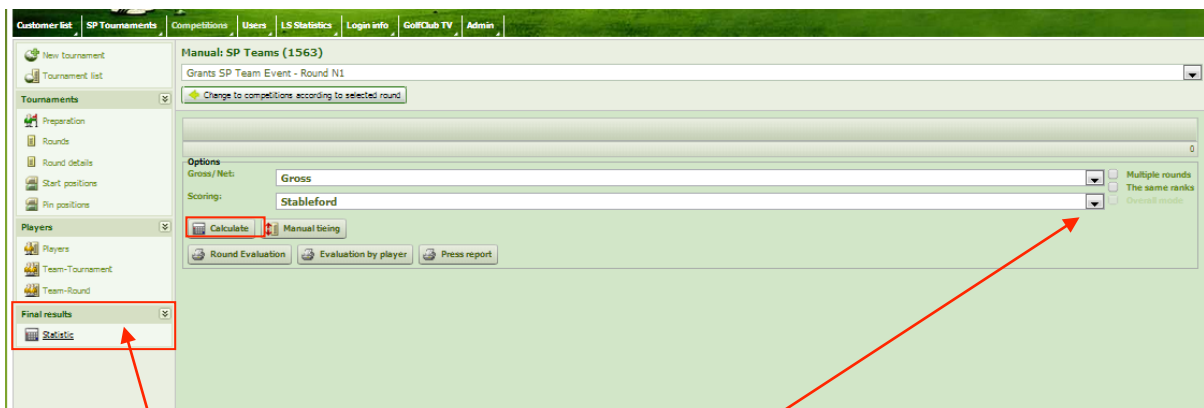


Figure 25

Click on “Final results<Statistic”. Click the dropdown tab next to scoring and select the type of scoring you want displayed. “Medal” is if you played a strokeplay event.



Figure 26

Once you have selected the type, click “Calculate (Figure 25).

The team scores will now be displayed. (Figure 27)

nts

ation

s

details

positions

sitions

s

Tournament

Round

ts

is

Change to competitions according to selected round

Rank	Name	Home course	PHCP	EHCP	Gross	Over CR	Over Par	Total Gross
T1	Southern Cape							472
	Blake, Craig	Serengeti Golf And Wildlife Estate	0	0	72	0	0	
	Ball, Craig Alexander	Kempton Park Country Club	1	1	78	+6	+6	
	CRAIG, TREVOR	Simons Town Country Club	5	5	80	+8	+8	
	CRAUSE, QG	Tzaneen Golf Club	+1	+1	80	+8	+8	
	Collins, Craig	Irene Country Club	0	0	81	+9	+9	
	Cramp, Ryan	Rondebosch Golf Club	6	6	81	+9	+9	
T1	Central Gauteng							472
	Simmer, Craig	Country Club Johannesburg	8	8	77	+5	+5	
	Small, Craig Darryl	Clovelly Country Club	4	4	77	+5	+5	
	Roberts, Craig	Ebotes Golf & Country Estate	4	4	77	+5	+5	
	Spalding, Craig	Country Club Johannesburg	10	10	78	+6	+6	
	Smith, Craig	Metropolitan Golf Club	3	3	79	+7	+7	
	Ross, Craig	Oubaa Golf Club	5	5	84	+12	+12	
3	Western Province							481
	Beyleveld, Graham	Country Club Johannesburg	8	8	73	+1	+1	
	LITTLE, PETER	Royal Cape Golf Club	10	10	76	+4	+4	
	van Lingen, Cornelius Hendrik	Rodepoort Country Club	3	3	79	+7	+7	
	VAN DER WATH, CRAIG	Observatory Golf Club	4	4	79	+7	+7	
	Taylor, Eddie	Country Club Johannesburg	0	0	86	+14	+14	
	Taylor, James	Koffiefontein Golf Club	3	3	88	+16	+16	
4	Boland							516
	CRAWSHAY-HALL, RICHARD	Randpark Golf Club	+2	+2	78	+6	+6	
	Crause, Quintin	Pretoria Country Club	36	36	82	+10	+10	
	CRAWFORD, ALEX	Witbank	12	12	83	+11	+11	
	Finch, Craig	Country Club Johannesburg	14	14	86	+14	+14	
	Kourie, Craig	Country Club Johannesburg	8	8	92	+20	+20	

Options

Gross / Net:

Gross

Scoring:

Qualifier

Calculate

Manual tying

Multiple rounds

The same ranks

Overwrite results

Figure 27

To display scores for multiple rounds select the box next to “Multiple rounds”.

8 Excluding Highest Scores

The ATMS can exclude the highest score/s in a team, for a round. This is used when you have a format such as “6 players in a team with only 5 scores to count”.

To implement this you need to change the “Relevant Results”

Figure 28

When setting up your tournament, in step 4, change the “Relevant results” to reflect the number of scores you want to count. For example: If the format is “6 players in a team, with 5 scores to count”, change the “Relevant results” to 5.

If you did not enter the relevant result at the start of the tournament you will need to do this. The relevant results need to be reflected in each round. To do this, make sure that you are in “SP Tournaments” and then click on “Tournaments<Round details”. (Figure 29)

Customer list | **SP Tournaments** | **Competitions** | **Users** | **LS Statistics** | **Login info** | **GolfClub TV** | **Admin**

Manual: SP Teams (1563)
Grants SP Team Event - Round N1

Change to competitions according to selected round

Original details

Name of original tournament: Grants SP Team Event
Number of original tournament: 1562
Number of original round: 1
Type of original round: Individual
Date of original round: 24.07.2010 08:00

Restrictions

☐ Original restrictions
Partial factor: 1 / 1
Individual handicap limit: ---
Foursomes: Max. common hcp. ---
Foursomes: Max. add. hcp. ---

Relevant
Relevant results: 5

StartList template

Select StartList Template
☐ Adapt template parameters
Start time:
Interval: 10 min

Save **Cancel**

Figure 29

Make sure that you are in the correct round and then change the “Relevant results” to the correct number. Once complete click “Save”. Then change over to round 2 and restart the process.

Manual: SP Teams (1563)
Grants SP Team Event - Round N1

Change to competitions according to selected round

Rank	Name	Home course	PHCP	EHCP	Gross	Over CR	Over Par	Total Gross
1	Central Gauteng							
	Simmer, Craig	Country Club Johannesburg	8	8	77	+5	+5	388
	Small, Craig Darryl	Clovelly Country Club	4	4	77	+5	+5	
	Roberts, Craig	Ebotes Golf & Country Estate	4	4	77	+5	+5	
	Spalding, Craig	Country Club Johannesburg	10	10	78	+6	+6	
	Smith, Craig	Metropolitan Golf Club	3	3	79	+7	+7	
	Ross, Craig	Oubaal Golf Club	5	5	(84)	(+12)	(+12)	
2	Southern Cape							391
	Blake, Craig	Serengeti Golf And Wildlife Estate	0	0	72	0	0	
	Bell, Craig Alexander	Park Country Club	1	1	78	+6	+6	
	CRAIG, TREVOR	Down Country Club	5	5	80	+8	+8	
	CRAUSE, QG	Tzaneen Golf Club	+1	+1	80	+8	+8	
	Collins, Craig	Irene Country Club	0	0	81	+9	+9	
	Cramp, Ryan	Rondebosch Golf Club	6	6	(81)	(+9)	(+9)	
3	Western Province							393
	Beyersveld, Graham	Country Club Johannesburg	8	8	73	+1	+1	
	LITTLE, PETER	Royal Cape Golf Club	10	10	76	+4	+4	
	van Lingen, Cornelius Hendrik	Rodepoort Country Club	3	3	79	+7	+7	
	VAN DER WATH, CRAIG	Observatory Golf Club	4	4	79	+7	+7	
	Taylor, Eddie	Country Club Johannesburg	0	0	86	+14	+14	
	Taylor, James	Koffiefontein Golf Club	3	3	(88)	(+16)	(+16)	
4	Gauteng North							417
	Little, Craig	Clovelly Country Club	36	n/a	69	-3	-3	
	Roulton, Craig	Mowbray Golf Club	2	2	77	+5	+5	
	Quinton, Craig	Atlantic Beach Golf Club	3	3	84	+12	+12	
	Mackenzie, Craig	Somerset West Golf Club	19	19	89	+17	+17	
	Low, Craig	Cotswold Downs Lc	5	5	98	+26	+26	

Options

Figure 30

If you click on “Final results<Statistics” and review the results, you will see that the players, in each team, have been ranked from best to worst, with the worst score being excluded.

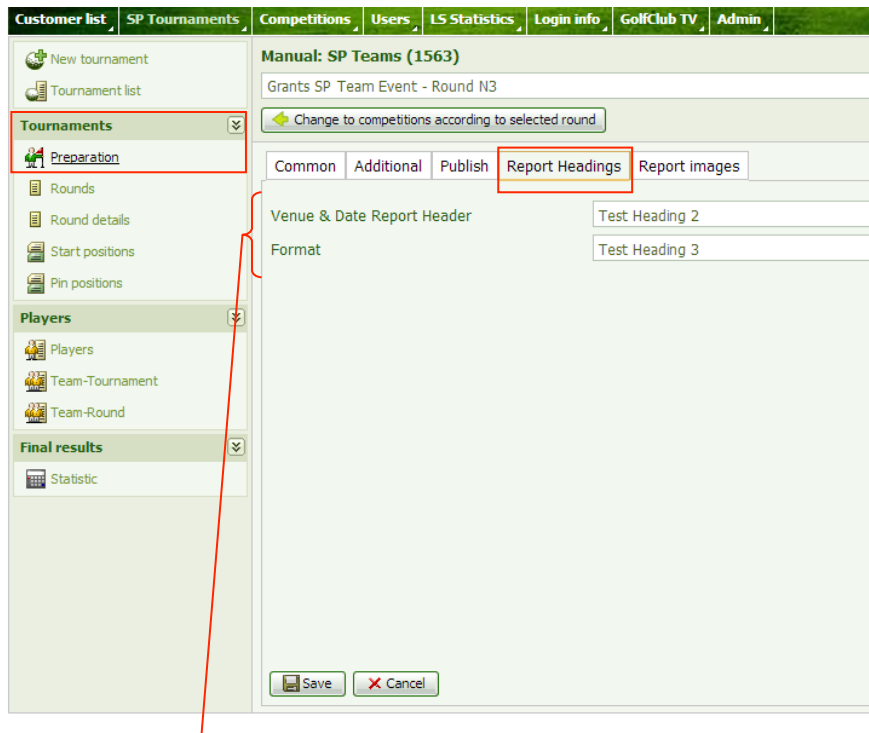
9 Generating Team Reports

9.1 Inserting Images & Headings for your Report in SP

For your reports in “SP Tournaments” you will need to insert the headings and logos on the SP side, even if you have done it on the competitions side.

9.1.1 Inserting Headings

Click on “Tournaments<Preparation”, then click on the “Report Headings” tab.



“Venue & Date Report Header” and “Format” are merely guidelines on what to enter. You can enter whatever you like in the boxes. What you fill in next to “Venue & Date Report Header” will appear here and what you will fill in next to “Format” will appear here.



MANUAL: SP TEAMS

Test Heading 2
Test Heading 3



Pos	Team	Score	Par
1	Western Province	1156	+76
	Singles	393	+33
	Graham Beyleveld	73	+1

Figure 31

9.1.2 Inserting Images

The “Report Images” tab is where you can add images to appear in your report. Click on “Tournaments<Preparation<Report Images” to access it.



Figure 32

Image 1 will appear in the top left of the report, Image 2 will appear in the top right and Image 3 will appear in the bottom centre of the report. (See [Figure 33](#))

To add an image, click on the edit button, next to the image number. To delete an image, click on the delete button.

If you require any further information on this please consult the ATMS User Manual.



Figure 33

9.2 Report for single round

To generate a report for a single round, make sure that you are in “SP Tournaments”, then click on “Final results<Statistic”.

Players	Score	Club
Theart, Werner		Bellville Golf Club
2 Westlake A		
Denyer, Drew		Westlake Golf Club
Helmbold, Christian		Westlake Golf Club
Russell, Aaron		Westlake Golf Club
Jordan, Alex		Westlake Golf Club
3 Milnerton A		
Johnston, Cameron		Milnerton Golf Club
Janse van Rensburg, Weyers		Milnerton Golf Club
Buchanan, Giles		Milnerton Golf Club
Dunlop, Darren		Milnerton Golf Club

Options

Gross/Net: **Gross**

Scoring: **Medal**

Buttons: Calculate, Manual count out, Round Evaluation, Evaluation by player, Press report

Figure 34

Click on “Round Evaluation” (Figure 34). The following window will open (Figure 35). Scroll to the bottom and select the report “ZA_SAGA_SP Team Results.lst and click “Print”

Report

- 72 Hole Teams.lst
- 72 Hole Teams.lstmike.lst
- Result_A4_Portrait_GrossStrokes.lst
- SP_Teams_Results_Report_Ten Nations.lst
- SP_Teams_Results_Report_3_Eng.lst
- ZA_SAGA_SP Team Results.lst**

Export-Format: Adobe PDF

Buttons: Print, Cancel

Figure 35

Click on the tab “Click here to download”. The report will now open (Figure 36):



MANUAL: SP TEAMS

Test Heading 2

Test Heading 3



Pos	Team	Score	Par
1	Western Province	381	+21
	Singles	381	+21
	PETER LITTLE	69	-3
	CRAIG VAN DER WATH	76	+4
	James Taylor	77	+5
	Graham Beyleveld	79	+7
	Cornelius Hendrik van Lingen	80	+8
	Eddie Taylor	(83)	(+11)
2	Gauteng North	390	+30
	Singles	390	+30
	Craig Little	70	-2
	Craig McKellar	78	+6
	Craig Quinton	79	+7
	Craig Mackenzie	81	+9
		--	--

Figure 36

9.3 Report for multiple rounds

To generate the report for multiple rounds, make sure you are in the final round of the competition, click on "Final results<Statistic" and make sure 'multiple rounds' is ticked.

The screenshot shows the 'Final results' screen in the ALBATROSS software. The left sidebar has 'Final results' selected, and 'Statistic' is highlighted. The main area displays a table of player scores for multiple rounds. The 'Options' section at the bottom has 'Gross/Net' set to 'Gross' and 'Scoring' set to 'Medal'. The 'Multiple rounds' checkbox is checked, and a red arrow points to it. The 'Evaluation by player' button is highlighted with a red box.

Figure 37

Then click on "Evaluation by player"

The following window will open (Figure 38)

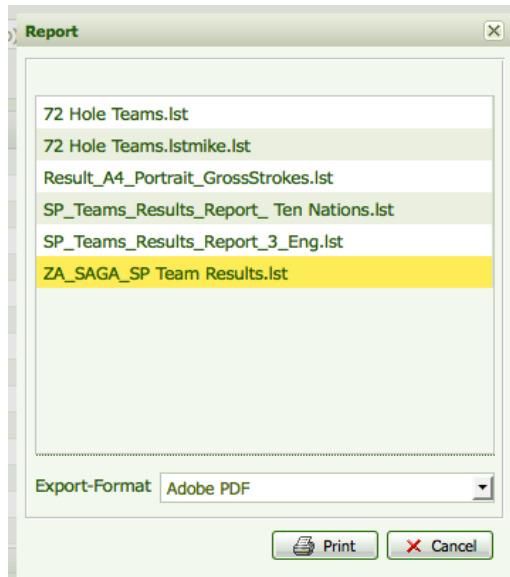


Figure 38

Select the report “ZA_SAGA_SP Team Results” and click “Print”.

Click on the tab “Click here to download”. The report will now open (Figure 39):

Round 3 - 07 June 2192

Pos	Par	Team	Rd1	Par	Rd2	Par	Rd3	Par
1	+76	Western Province	Total: 1156					
		Players	Rd Tot	393	+33	382	+22	381
								+21
		Graham Beyleveld	73	+1	(83)	(+11)	79	+7
		PETER LITTLE	76	+4	70	-2	69	-3
		Cornelius Hendrik van Lingen	79	+7	76	+4	80	+8
		CRAIG VAN DER WATH	79	+7	81	+9	76	+4
		Eddie Taylor	86	+14	81	+9	(83)	(+11)
		James Taylor	(88)	(+16)	74	+2	77	+5
T2	+106	Gauteng North	Total: 1186					
		Players	Rd Tot	417	+57	379	+19	390
								+30
		Craig Little	69	-3	69	-3	70	-2
		Craig Poulton	77	+5	82	+10	(83)	(+11)
		Craig Quinton	84	+12	77	+5	79	+7
		Craig Mackenzie	89	+17	(87)	(+15)	81	+9
		Craig Low	98	+26	76	+4	82	+10
		Craig McKellar	(107)	(+35)	75	+3	78	+6

Figure 39

9.4 Press Report

To generate the "Press Report", make sure that you are in "SP Tournaments" and then click on "Final Results<Statistics".

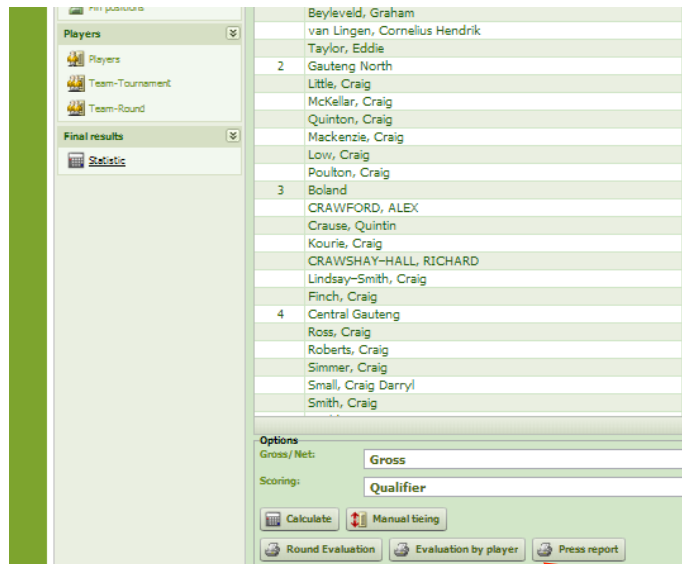


Figure 40

Click on the button "Press report" . The following window will open (Figure 41):

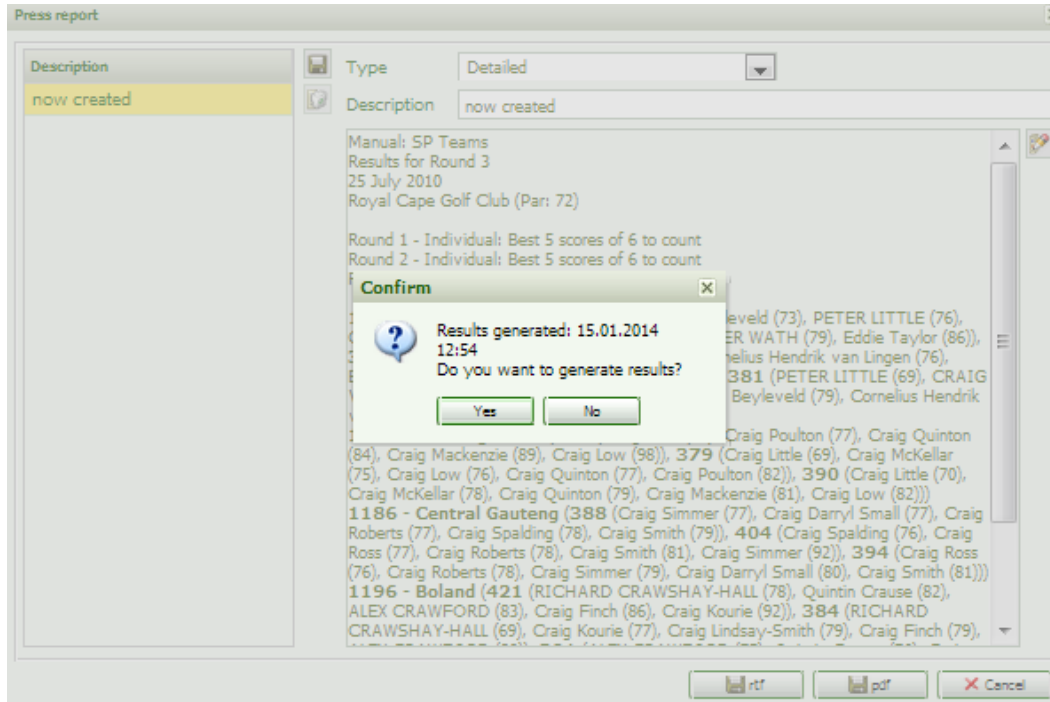


Figure 41

You will be asked if you wish to generate results, if you see no results in the background then click “Yes”. However, if there are results there, as in Figure 41, then click “No”.

You will now be able to generate the report to an rtf (word document) or pdf file (Figure 42)

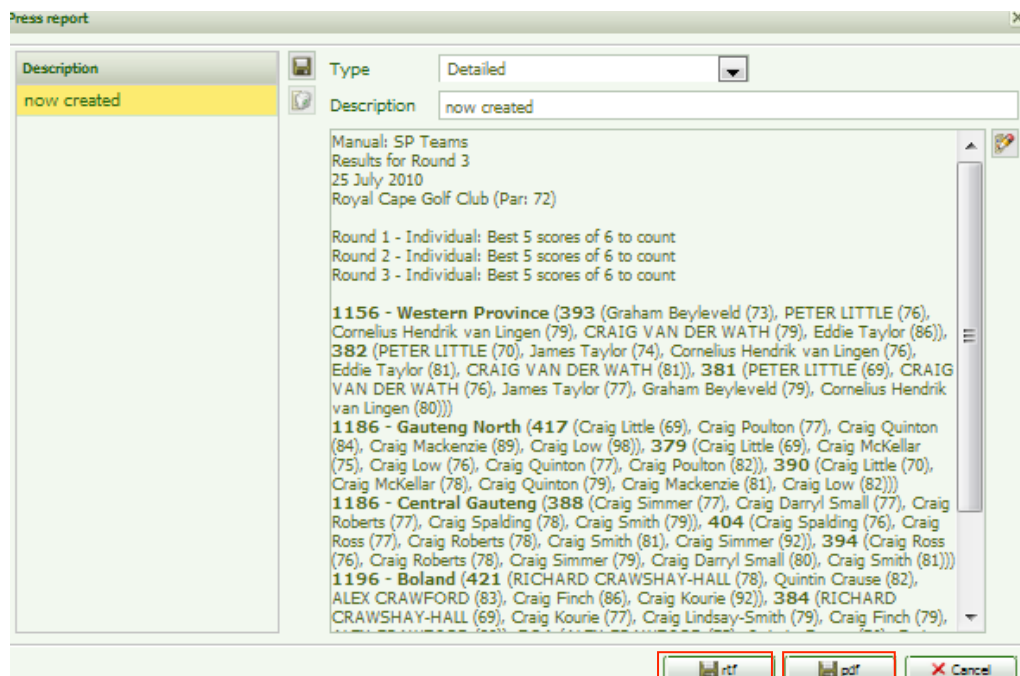


Figure 42

Once you have your press report, click “Cancel” to return.

10 Frequently Asked Questions

Questions	Answers
Q1. What happens if a player withdraws from a team and is replaced by another player?	A1. Remove the player from the Team. Go to 'competitions' and remove the player from the Draw and the Players List. Add the new player. Generate the Start list and Livescoring again. Go to SP Tournaments. Go to 'Players' and click on the 'Edit' button. Move the player into the Players list. Go to the 'Team Editor' and add the player to the correct team. Go to 'Preparation' and 'Publish' and 'Reload GCTV Info'
Q2. What do I do if I have entered a player into the incorrect team and play has already started.	A2. Contact the Administrator who will have to make the correction.
Q3. Can a team consist of less than the required players per team.	A3. If the format is for example, 3 out of 4 or 5 out of 6 scores to count, a team may consist of the minimum required number ie 3 or 5. What will happen is that all team members' scores will count towards the team results and no score will be excluded.
Q4. What happens if more players than the required relevant results, withdraw.	A4. The team will automatically be disqualified. However, if there is a stroke play component relevant to the competition, the remaining team members may still compete in the individual competition.